Managed by Salford CVS on behalf of 10GM.

# Cancer & Inequalities Fund Guidance for Applicants

Round 3 2024



Meet the Funder	Friday 11 <sup>th</sup> October 3:00 – 4:00pm  Click here to book on to the session
<b>Expression of Interest deadline</b>	12.00pm (midday) on Thursday 24 <sup>th</sup> October 2024
Shortlisted decision expected	Week commencing 11 <sup>th</sup> November
Application deadline	12:00pm (Midday) on Friday 29 <sup>th</sup> November 2024
Approximate delivery period	January 2025 – September 2025
End of project report due	October 2025





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## Who can apply?

This fund is open to organisations that meet the eligibility criteria below:

- Registered as a Charity, CIC or other social enterprise.
- Based in Greater Manchester
- With a minimum turnover of £100,000 and a maximum turnover of £3m
- With an organisational Bank Account with 2 signatories who are not related to each other

Please note: Unincorporated organisations are not eligible to apply.

Partnership bids between 2 or more organisations will be considered. Organisations previously funded by 10GM's Cancer & Inequalities Fund are eligible to apply again in round 3.

## **About round 3 of the Cancer & Inequalities Fund**

The Cancer & Inequalities Fund is about exploring how we can improve early diagnosis rates in cancer. We know from health inequalities data that early cancer diagnosis is less likely to happen for particularly marginalised and underserved communities (see page 7), however, the NHS is aiming for 75% of people with cancer to be diagnosed at an early stage (Stage 1 or 2) by 2028. Early diagnosis is often key to successfully treating cancer. It can make treatment simpler and less invasive and results in 55,000 additional lives saved each year.

Previously this fund has awarded grants to VCSE groups to explore the barriers and challenges faced by communities across Greater Manchester when it comes to early diagnosis and accessing timely and appropriate healthcare. The insights and learning captured from the funded groups clearly demonstrates that VCSE groups are best placed to talk to their communities about these barriers. Click here for more information and examples of the projects funded in round 1.

We believe that, as well as successfully gathering insight and learning, VCSE groups can help increase early diagnosis rates by delivering **practical interventions** for their communities. Through the Cancer and Inequalities Fund we hope to better understand how VCSEs can help achieve the following:

- 1. Raise awareness of the signs and symptoms of cancers.
- 2. Connect with and encourage communities to access health care services.
- 3. Deliver services which overcome barriers people face when it comes to accessing healthcare services.

This round of the Cancer and Inequalities Fund (round 3) will be awarding grants of up to £25,000 for projects which will test practical interventions that may help improve early diagnosis rates as well as continue to learn about the barriers and challenges communities face.

Project proposals are expected to deliver a project which fits into one or more of the four fund categories (see page 5 & 6). Organisations applying are encouraged to consider using one or more of the recommended interventions (see page 7), however this isn't essential, and applicants can suggest their own interventions.

The fund is administered by Salford CVS on behalf of 10GM and is supported by NHS Greater Manchester Care Alliance.

The Cancer & Inequalities fund is designed to improve early cancer diagnosis rates, it is not <u>only</u> about cancer screening programmes. If you are interested in being involved in increasing cancer screening uptake only, we recommend contacting Answer Cancer, a voluntary sector partnership working on cancer screening uptake in Greater Manchester.

**Click the link below to contact the Answer Cancer team:** 

**Get Involved - Answer Cancer (answercancergm.org.uk)** 

#### **Priorities of the fund**

All proposals must fit into one or more of the following fund categories.

#### **Fund categories**

	Fund Category
1	Working with health inclusion groups to support early diagnosis of cancer. Health inclusion groups - people who are socially excluded and who typically experience multiple overlapping risk factors for poor health.
2	Partnership work with a PCN and/or local GP practice to develop a project which reduces barriers communities face when it comes to accessing healthcare and cancer services.
3	Faith-based organisations exploring ways to improve early diagnosis rates for cancer.
4	Use of creative and innovative ideas which help raise awareness of early diagnosis and to gain an understanding of barriers and ways to overcome these.

#### **Fund categories cont.**

Proposals planning to partner with another VCSE group or PCN (or working under category 2) will be required to provide a supporting statement from the relevant organisation, GP or PCN demonstrating their commitment to the project if shortlisted to complete a full application form.

Fund category 1: Work with local healthcare providers to reduce barriers to early cancer diagnosis for health inclusion groups. Health inclusion groups include the following – homelessness, drug and alcohol dependence, vulnerable migrants, Gypsy, Roma and Traveller communities, sex workers, people in contact with the justice system and victims of modern slavery. This fund is keen to understand the cancer challenges these communities face

when it comes to receiving an early cancer diagnosis. Projects under this proposal will need to demonstrate how they plan to gain an insight from one or more of these communities on the challenges and test interventions that will reduce these barriers.

**Fund category 2: Deliver a project in partnership with a Primary Care Network (PCN) and/or local GP practice.** This category is solely focused on supporting partnership projects between an organisation and a PCN and/or a local GP. Please note with these partnerships the VCSE organisation is required to lead the project. Groups working under this category will be required to provide a supporting statement from the relevant organisation, GP or PCN demonstrating their commitment to the project if shortlisted to complete a full application form. PCNs are a group of neighbouring GP practices that work together alongside other healthcare services such as pharmacies, local hospitals, mental health services, social care services, etc. with the aim of meeting the needs of the local community.

**Fund category 3: Faith-based organisation exploring ways to improve diagnosis rates.** From previous grant rounds the role of faith-based organisations to increase cancer education and awareness has been highlighted as an important role. The fund is looking for further proposals, from faith-based organisations to continue to explore their role in improving early diagnosis rates. Projects can be new or build upon previous projects.

Fund category 4: Using creative and innovative ideas to raise awareness of early diagnosis, gain an understanding of barriers and ways to overcome these. There is growing evidence that creative health initiatives are successful at reducing health inequalities by educating, empowering and tackling the barriers communities face to accessing healthcare services. Projects working under this proposal must demonstrate a creative tool/method they are going to test and how they expect this will improve early cancer diagnosis rates.

For more information on the categories and project examples please book on to the **Meet the Funder session here**.

#### **Recommended interventions**

Applicants are encouraged to use one or more of the recommended interventions below to overcome the challenges and barriers people face when it comes to receiving an early cancer diagnosis. Recommended interventions are not a requirement, and groups are welcome to suggest their own intervention ideas.

- Community centre based drop-in clinics or sessions with support from a local health care professional.
- Normalising cancer as a topic of discussion
- Awareness raising and education surrounding healthcare accessibility and the different routes available (i.e. pharmacy services, 111 helpline)
- Proactively targeting misinformation around cancer risk, prevention and signs and symptoms

Organisations are not encouraged to produce new material e.g. flyers, posters, educational booklets etc. as these resources already exist. If you believe there is a gap in this provision for your community and wish to produce materials, please contact Hannah from 10GM at Hannah.stirzaker@10gm.org.uk to discuss this further.

#### **Underserved communities**

All funded projects will need to evidence they you will engage one or more of the following underserved communities at risk of a later cancer diagnosis:

- People from lower socio-economic groups
- People with learning disabilities, Autism and Neurodiversity
- People with sensory and/or physical disabilities
- People with mental ill-health and illness
- Communities experiencing racial inequalities
- LGBTQ+ community
- Older people

Men

Unsure if your project is a good fit for round 3 of the Cancer & Inequalities Fund? Please contact either Hannah Stirzaker or Grants Team for an informal conversation before applying (contact details are **available on page 9**, **'Support with your application')**.

# **Funding requirements**

Grant recipients will need to agree and commit to the following:

 Complete and return two short quarterly updates plus an end of project reporting form.

Although not a requirement (except for projects working under category 2), the fund is keen to see projects which will work with a healthcare professional, local GP practice or PCN within Greater Manchester. To what extent you work with either of these is dependant of the fund category your project is working towards.

# How much funding can we apply for?

Applications are invited to apply for up to £25,000. Evidence of competency to manage funds of this amount will be assessed based on what is included in your application form.

#### What can the grant be spent on?

Grants can be used for staffing/volunteer costs, venue hire, a contribution to overheads / management costs (must be proportionate to the project), small contributions to PCNs and/or healthcare professionals, project materials, promotion and publicity, refreshments, public liability insurance, grant monitoring time and resources and any other reasonable project costs.

**Please note:** This fund is not about funding existing activities; you will need to show in your application form that there is additionality to your project.

# What policies and other documentation are required?

All organisations will be expected to have the following policies in place at the time of application:

- a) Health and Safety policy
- b) Equality/Diversity Statement or Policy
- c) Public Liability Insurance (cost can be included in budget)
- d) Risk assessments

...and if applicable to project activities:

- e) Volunteer Policy
- f) Safeguarding Adults policy
- g) Safeguarding Children policy

**Please note:** If your project involves working with children or adults at risk of harm you will need to include a copy of the Safeguarding Policy.

# What support is available for applicants?

#### Accessibility

We want our grants programme to be accessible to everyone. If any part of our application process is a barrier to applying, please contact the Grants Team at <a href="mailto:grants@salfordcvs.co.uk">grants@salfordcvs.co.uk</a> or phone 0161 787 7795.

#### Support with your application

If you have any questions or concerns about the fund or how to complete an application form, please contact the Salford CVS Grants team either by email at <a href="mailto:grants@salfordcvs.co.uk">grants@salfordcvs.co.uk</a> or 0161 787 7795.

For support developing a project idea, please contact Hannah Stirzaker from the Cancer & Inequalities project at <a href="https://hannah.stirzaker@10gm.org.uk">hannah.stirzaker@10gm.org.uk</a>

#### Wider development support

For support developing a project idea, writing an effective application form and/or other support including policy development, accessing volunteers and accessing wider funding please contact your local infrastructure organisation. A full list of the infrastructure organisations in Greater Manchester is available on the 10GM website: <a href="https://www.10gm.org.uk/local-areas.html">https://www.10gm.org.uk/local-areas.html</a>

## How do we apply?

To apply, complete and submit the short Expression of Interest Form and submit it by email to <a href="mailto:grants@salfordcvs.co.uk">grants@salfordcvs.co.uk</a> in Word format before the Expression of Interest deadline. Alternatively, Expression of Interest Forms can be posted to: Salford CVS, The Old Town Hall, 5 Irwell Place, Eccles, M30 0FN.

# How will applications be assessed?

On receipt of the Expression of Interest Forms, Salford CVS will undertake several eligibility checks. The Expression of Interest Forms will then be assessed by a panel consisting of representatives from Greater Manchester Cancer Care Alliance, 10GM and the VCSE sector. Shortlisted organisations will be invited to complete and return a full application form.

Please note: Organisations that are invited to complete a full application will have approximately two weeks to complete the form. Shortlisting decisions are expected week commencing the 11th of November and the deadline for full applications is the 29th of November 2024.

The assessment panel will then meet again to review and agree the final awards and provide feedback on unsuccessful applications.

# If successful, when will we receive the grant?

On receipt of an offer letter from Salford CVS organisations will need to complete and return an 'Acceptance of Grant Form' together with an invoice for the full grant amount.

For organisations that have not received a grant from Salford CVS in the last 12-months (or have changed bank account since their last award) we will also require proof of bank details. This can take the form of a scan or photo of a bank statement or paying-in slip.

On receipt of these documents Salford CVS will then issue the grant by bank transfer within 5-10 working days. The full grant amount will be paid upfront in line with the 'Principles of Good Grant Giving.'

# How will our project be evaluated by Salford CVS?

The Cancer & Inequalities Fund is keen to explore how VCSE groups can help improve early cancer diagnosis rates and is keen to learn more on the following:

- A deeper understanding of the barriers and challenges faced by communities when it comes to accessing healthcare.
- Which interventions work best to raise awareness of cancer and help remove barriers faced by people?
- How VCSE organisations and local healthcare partnerships can be formed and successfully sustained.
- How VCSE and local healthcare partnerships working together can reduce health inequalities and deliver interventions which best meet the needs of the local community.

Salford CVS has a three-fold approach to evaluation:

- **Assessing impact** the difference your project made in words, numbers, stories, quotes and photos.
- **Gathering learning** what you have learned as an organisation, how your organisation has developed and what you would do differently next time.
- **Providing assurance** demonstrating good management of public money

In practical terms, this means providing feedback to Salford CVS in the shape of a quarterly update report (twice) and an End of project report form when your project is complete. Hannah Stirzaker from the Cancer & Inequalities project will contact you at the start of your project and will remain a main of point of contact throughout your delivery period. Salford CVS may also select your project for a monitoring visit (in person or remotely) to help us understand how you are getting on and if you're in need of any support.

As guardians of public money, Salford CVS requires all funded organisations to keep receipts for all projects spend. We undertake spot-audits every year and you may be asked to provide evidence of your spending.

With your help in providing simple feedback 10GM, Greater Manchester Cancer Care Alliance and Salford CVS can demonstrate how grants and investments can make a real difference to improving health inequalities when it comes to early cancer diagnosis rates. This is important in helping us report back to our funders and wider partners and helps secure investment in our sector over the years to come.

# Any further questions?

If you have any questions regarding the Cancer & Inequalities fund you can book on to the Cancer & Inequalities Round 3 Meet the Funder by <u>clicking here</u>. Alternatively you can email grants@salfordcs.co.uk or contact us by phone on 0161 787 7795 or email at: <u>grants@salfordcvs.co.uk</u>